



**International Indian Public School  
Riyadh**

Affiliated to C.B.S.E. New Delhi - Affiliation No 5730010  
Under Supervision of Saudi Ministry of Education - Licence No. 6/J  
VAT No. 310481587700003

**المدرسة الهندية العالمية العامة**

الرياض

ممتدة من مجلس المركزي لتعليم الثانوي نيو دلهي - رقم ٥٧٣٠٠١٠  
تحت اشراف وزارة التربية والتعليم بالمملكة العربية السعودية - ترخيص رقم ٦/ج



وزارة التعليم  
Ministry of Education

Date: 05 June 2023

**Request for Quotation (RFQ) for Painting Work**

International Indian Public School Riyadh invites Quotation from the registered contractors/firms for undertaking painting work in KG and Primary building. Interested firms may quote for the work in accordance with the rules and procedures listed down in tender documents attached with this letter.

All dully filled tender documents and required attachments must be forwarded to the email [principal@iipsr.edu.sa](mailto:principal@iipsr.edu.sa) on or before 14<sup>th</sup> June 2023.

  
Mohammad Imran  
Principal



**Request for Quotation (RFQ) for painting of walls at main building IIPSR**

RFQ No	<b>001-IIPS/MAINT/23-24</b>
Date of issue	<b>Monday , 05 June 2023</b>
Compulsory Briefing Session	<b>Saturday, 10 June 2023</b>
Closing Date and Time	<b>14 June- 2 pm</b>
Contact details	<b>Mr. Mushtaq 0531160384</b>
Working Hours	<b>7 am to 2 pm</b>

**1 INVITATION FOR QUOTATION**

Quotations are hereby invited for the re-painting of walls **main building IIPSR**

**2 SCOPE OF WORK AND QUOTATION REQUIREMENTS**

The supplier must quote as per the following details:

<b>Item</b>	<b>Description</b>	<b>Unit</b>	<b>Qty</b>	<b>Rate</b>	<b>Amount</b>
1	Prepare and repaint internal and external walls with ceiling. All surfaces specified to be painted shall be prepared and fixed. Old paint shall be removed. Apply 2 coats of.	Sq. M.	17000		
	Sub-Total				
	Add 15% VAT				
	<b>Grand total</b>				

### 3 Mandatory documents required / returnable:

- Current company profile clearly showing the company's core activities. The profile must highlight the expertise of the contractor on Painting and carpeting.
- The service provider must provide a minimum of two (2) **contactable references** for similar work (Painting ) done in the last 2 to 5 years. The references must include telephone numbers and email addresses of the referees.
- Service must provide the copy of Commercial registration and VAT registration numbers

### 4 Elimination Criteria:

Suppliers will be eliminated under the following conditions:

- 4.1 Late submission of Quotes;
- 4.2 If supplier does not quote on all items in the table;
- 4.3 if quotes are not submitted on company's letterhead
- 4.4 if CR and VAT numbers are not submitted with quotation
- 4.5 Submission of quote to wrong email id: please submit quote to email: [principal@iipsr.edu.sa](mailto:principal@iipsr.edu.sa)
- 4.6 Non submission of company profile
- 4.7 Non submission of 2 contactable references

## **5 PRICING QUOTATION**

5.1 Price needs to be in Saudi Riyals excluding VAT.

5.2 Price should include additional cost elements such as freight, insurance until acceptance, etc.

5.3 Payment will be according to the IIPSR Payment Terms and Conditions.

**The price should be firm and inclusive of costs and all services required to complete the project.**

## **6 OTHER TERMS AND CONDITIONS**

61 The supplier shall under no circumstances offer, promise or make any gift, payment, loan, reward, inducement, benefit or other advantage, which may be construed as being made to solicit any favor, to any IIPSR employee or its representatives.

62 Such an act shall constitute a material breach of the Agreement and the IIPSR shall be entitled to terminate the Agreement forthwith, without prejudice to any of its rights.

63 Payment shall be made against the submission of Tax invoices fully complaint with ZATCA

64 Payment shall be made only through company's bank account

65 The supplier must submit quotation on their official company letterhead.

Annexure- A  
Application for Bid

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF IIPSR</b>					
BID NUMBER:	RFQ No. <b>001-IIPSR/MAINT/23-24</b>	CLOSING DATE:	14 June 2023	CLOSING TIME:	14:00 HRS
DESCRIPTION	Request for Quotation (RFQ) for repainting KG and Primary buildings				
<i>Tender documents with application should be mail to</i>					
<a href="mailto:principal@iipsr.edu.sa">principal@iipsr.edu.sa</a>					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>			<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>		
CONTACT PERSON	Mr. Mushtaq Ahmed	CONTACT PERSON	Mr. Mushtaq Ahmed		
Mobile No.	0531160384	Mobile No.	0531160384		
E-MAIL ADDRESS	<a href="mailto:principal@iipsr.edu.sa">principal@iipsr.edu.sa</a>	E-MAIL ADDRESS	<a href="mailto:principal@iipsr.edu.sa">principal@iipsr.edu.sa</a>		
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
MOBILE NUMBER					
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	VAT COMPLIANCE	Yes Or No		Commercial Registration No:	

**Undertaking**

I .....authorize representative of .....hereby state that the information shared above are true and for any misleading information I am sole responsible.

Name and signature  
Company seal

**Format for Quotation  
(For Painting Work)**

From:.....

S.N	Description Of Work	Unit	Rate	Remarks

Certified that the rates quoted by me above are very competitive and lowest. I also understand all the terms and conditions of the contract clearly.

Place:

Date:

Name and Signature of Tenderer with the office seal